

## CITY COUNCIL PROCEEDINGS

St. Louis, Michigan  
October 1, 2024

The regular meeting of the Saint Louis City Council was called to order by Mayor Ralph R. Echtenaw on Tuesday, October 1, 2024, at 6:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor Ralph R. Echtenaw, Fares E. Azzam, Mayor Pro Tem William R. Leonard, Kevin D. Palmer, Elizabeth A. Upton.

Council Members Absent: None

City Manager: Kurt Giles  
Clerk: Jamie Long  
Police Chief: Richard Ramereiz

Others in Attendance: Rex Mathers-resident, Loretta Davis-Heroes Center, Dean Clark-American Legion Post 256 and Sergeant Forshee.

Mayor Echtenaw led the Pledge of Allegiance.

### **Approval of Agenda.**

Moved by Azzam, supported by Upton to approve the agenda for October 1, 2024. All ayes carried the motion.

### **City Council Minutes.**

Moved by Upton, supported by Leonard, to approve the minutes of the Regular Meeting held on September 17, 2024. All ayes carried the motion.

### **Claims & Accounts.**

City Council discussed the Claims & Accounts.

Moved by Azzam, supported by Palmer to approve the Claims & Accounts in the amount of \$400,157.32. All ayes carried the motion.

### **Monthly Reports.**

City Council discussed the September 2024 Monthly Reports.

Moved by Upton, supported by Leonard, to receive the September 2024 Monthly Reports and place them on file. All ayes carried the motion.

### **Audience Recognition.**

Dean Clark from the American Legion Post 256 informed the council that there is an interest in creating banners with local veteran's pictures and hanging them on the light posts.

Loretta Davis from the Heroes Center, also spoke on the veteran project. Davis will check into costs, funding, sponsors and donations and bring more information to a future council meeting. Davis stated that she wanted to see if there was any interest in this project before she went any further.

### **Consent Agenda.**

Mayor Echtenaw requested approval/receipt of Consent Agenda items "a" through "b," as shown below:

- a. Payment to Opengov for 2<sup>nd</sup> year contract fee for Enterprise Asset Management (Cartegraph).
- b. Payment to Detroit Salt for road salt.

Moved by Upton, supported by Leonard, to approve Consent Agenda item "a" through "b." All ayes carried the motion.

### **New Business.**

#### **Purchase Order for a High-Capacity Cornell Centrifugal Sludge Pump.**

Manager Giles requested members to approve a purchase order for a high-capacity Cornell Centrifugal Sludge Pump and VFD from Detroit Pump in the amount of \$21,118.34.

Discussion was held.

Moved by Upton, supported by Leonard, to approve a purchase order for a high-capacity Cornell Centrifugal Sludge Pump and VFD from Detroit Pump in the amount of \$21,118.34. All ayes carried the motion.

#### **Purchase Order for the Installation of a Cornell Biosolids Pump Aquadrive VFD and the Installation of Two Piping Modifications.**

Manager Giles requested members to approve the purchase order for the installation of a Cornell Biosolids Pump, Aquadrive VFD and the installation of two piping modifications from T.H. Eifert in the amount of \$69,960.

Discussion was held.

Moved by Azzam, supported by Palmer, to approve the purchase order for the installation of a Cornell Biosolids Pump, Aquadrive VFD and the installation of two piping modifications from T.H. Eifert in the amount of \$69,960. All ayes carried the motion.

**Purchase Order to Rebuild the POP-I 2.4 HP Drop in Mixer.**

Manager Giles requested members to approve the purchase order to rebuild the POP-I 2.4 HP Drop in Mixer from Landia in an amount not to exceed \$6,300.

Discussion was held.

Moved by Upton, supported by Leonard, to approve the purchase order to rebuild the POP-I 2.4 HP Drop in Mixer from Landia in an amount not to exceed \$6,300. All ayes carried the motion.

**Purchase Order for 5-6” Plug Valves.**

Manager Giles requested members to approve the purchase order for 5-6” plug valves from Val-Matic in an amount not to exceed \$6,000.

Discussion was held.

Moved by Palmer, supported by Azzam, to approve the purchase order for 5-6” plug valves from Val-Matic in an amount not to exceed \$6,000. All ayes carried the motion.

**Purchase Order for Service Work to the Waste Water Treatment Plant Boiler.**

Manager Giles requested members to approve the purchase order for service work and testing to the Walker Process Sludge Heat Exchanger from Dean Boiler in an amount not to exceed \$8,500.

Discussion was held.

Moved by Upton, supported by Leonard, to approve the purchase order for service work and testing to the Walker Process Sludge Heat Exchanger from Dean Boiler in an amount not to exceed \$8,500. All ayes carried the motion.

**Termination and Replacement for PPC Authorization.**

Manager Giles requested members to terminate the current Capacity Purchase and Sale Agreement and replace it with a Zonal Resource Credit.

Discussion was held.

Moved by Upton, supported by Leonard, to terminate the current Capacity Purchase and Sale Agreement and replace it with a Zonal Resource Credit. All ayes carried the motion.

**Casting Ballot for MML Liability and Property Board of Directors.**

Manager Giles requested members to cast the ballot for the MML Liability and Property Board with the two qualified candidates.

Discussion was held.

Moved by Palmer, supported by Azzam to cast the ballot for the MML Liability and Property Board with the two qualified candidates. All ayes carried the motion.

**Police Officers Service Pistol Upgrade Program.**

Chief Ramereiz requested members to approve the proposal for the Police Officers Service Pistol Upgrade Program from CMP Distributors in the amount of \$22,884.90.

Discussion was held.

Moved by Upton, supported by Leonard, to approve the proposal for the Police Officers Service Pistol Upgrade Program from CMP Distributors in the amount of \$22,884.90. All ayes carried the motion.

**Resolution 2024-21-Updated Building Permit Fees.  
Resolution to Establish the Following Building Permit Fees effective October 1, 2024.**

COUNTY OF GRATIOT, STATE OF MICHIGAN

Minutes of a regular meeting of the City of St. Louis, City Council, held on October 1, 2024, at the City Hall, in the City of St. Louis, County of Gratiot at 6:00 a.m.

PRESENT: Mayor Ralph Echtenaw, Ferris Azzam, William Leonard, Kevin Palmer, Elizabeth Upton

ABSENT: None

The following preamble and resolution were offered by Member Upton, and supported by Member Leonard:

**BASIS OF BUILDING PERMIT FEES**

For building construction permitting: Calculate the estimated construction value (ECV) and use that value with the following Commercial and Residential Fee Schedule to determine the fee.

**COMMERCIAL and RESIDENTIAL FEE SCHEDULE**

**PLAN REVIEW FEE (Based on ECV)**

For Building Determinant of \$0 to \$5,000,000, \$0.08 per square foot (excludes basement)  
For Building Determinant in excess of \$5,000,000, \$942 plus \$0.075 per square foot

**BUILDING PERMIT FEES (Based on Estimated Construction Value)**

\$0001 – 2,500 ..... \$50.00

\$2,501 – 7,500 .....	\$100.00
\$7,501 – 10,000 .....	\$140.00
\$10,001 – 100,000.....	\$140.00 + \$5.00 per \$1,000 over \$10,000
\$100,001 and over.....	\$545.00 + \$2.00 per \$1,000 over \$10,000

Total ECV Cost Computed (Based on Information Below) Are Applied to Fee Schedule to determine fees

<b>ADMINISTRATIVE FEE</b>	<b>Effective 10/1/24</b>	<b>Effective 10/1/25</b>
Residential Application	\$25.00	\$30.00
Commercial Application	\$25.00	\$30.00

<b><u>INSPECTION FEE (PER INSPECTION)</u></b>	<b>Effective 10/1/24</b>	<b>Effective 10/1/25</b>
Footing, Foundation, Rough, Backfill, Framing, Tie down, Misc., Final Additional Inspection	\$25.00 \$50.00	\$30.00 \$50.00
Special Inspection	\$75.00	\$75.00
90 Day Temporary Dwelling	\$60.00	\$60.00
90 Day Temporary Dwelling Follow Up	\$60.00	\$60.00

**Dwellings (ECV calculation per square foot)**

Crawl space	\$10.00	\$10.00
Basement	\$25.00	\$25.00
First Floor	\$80.00	\$95.00
Second Floor	\$68.00	\$70.00
Manufactured Housing	\$85.00	\$100.00

**Dwelling Additions (ECV calculation per square foot)**

Porch/Deck	\$15.00	\$15.00
Enclosed Porch/Deck	\$20.00	\$25.00
Crawlspace	\$10.00	\$10.00
Basement	\$25.00	\$25.00
First Floor	\$80.00	\$95.00
Second Floor	\$68.00	\$70.00

**Accessory Structures (ECV calculation per square foot)**

Pole Building	\$23.00	\$25.00
Shed (<600 sq.ft.)	\$15.00	\$15.00
Garage (On Slab)	\$23.00	\$23.00

Garage (On Footing)	\$25.00	\$25.00
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**Other (ECV calculation per square foot)**

Residential Roof	\$7.00	\$10.00
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Commercial Roof	\$12.00	\$15.00
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Commercial Structure	\$125.00	\$130.00
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Commercial Storage	\$55.00	\$60.00
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**Utility Structures (ECV calculation)**

Wind Turbine	\$10.00 (Per lineal foot)
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Residential Solar Panel	\$15.00 (Per square foot)
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Commercial Solar Panel	\$30.00 (Per square foot)
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**Other Permit Fees**

Above Ground Pool..... \$75.00

Below Ground Pool ..... \$125.00

Demolition – Commercial ..... \$60.00 Plus \$5.00 per 1,000 Sq. Ft.

Permit Renewal ..... \$25.00

Mobile Home Placement ..... \$150.00

Remodel Application..... \$90.00

Demolition - Residential..... \$60.00

If construction is started w/out permit..... Double the fee

Special inspections requested ..... \$75.00

The vote on the foregoing resolution was as follows:

Ayes: Upton, Leonard, Azzam, Palmer, Echtenaw

Nays: None

Absent: None

Resolution declared adopted.

**City Manager Report.**

Manager Giles reported that Mary Reed is looking to pass on the duties of the Garden Club. Giles thanked Reed for all her hard work.

Manager Giles reported that there will be a Planning Commission Meeting on Wednesday, October 9<sup>th</sup> at 5:30 regarding the Hope House special use permit.

Manger Giles reported that the DWSRF project is going to be starting in the near future.

**Clerk Report.**

None.

**Police Chief Report.**

None.

**Council Comments.**

Mayor Echtenaw asked about a long siren last Friday. Chief Ramereiz explained that it was another prison drill.

Member Leonard asked what the plans were regarding the retirement of Phil Hansen.

**Public Comments.** There were none.

**Adjournment.**

Moved by Azzam, supported by Upton to adjourn at 7:04 p.m. All ayes carried the motion.

Jamie Long, Clerk